



Register now for Pt. Richmond Fall Festival for unique opportunity to showcase your products and services to member of the community.

#### SCHEDULE:

- Booth set up time ON Park Place: **8:30am-10:30am**. Vehicles must be off the street by **9:30am**
- **Check in at corner of West Richmond & Park Place at the PRBA Check-In Table**
- Booths are expected to be operating continuously from **11:00am-4:00pm**.
- Booth breakdown time must be after **4:00pm**.
- Set Up and take down should in no way endanger or inconvenience the public or other vendors
- All trash must be removed and placed in the trash cans

#### RESTRICTIONS:

The following items are not allowed at booth spaces during the festival:

- Firearms or ammunition
- Adult or inappropriate materials
- Drug paraphernalia
- "Flea Market" type items (i.e. used clothes, used kitchen goods, etc.)
- Items that will create unreasonable mess (i.e. Silly String, Confetti. etc.)
- No sales of food or drink items of any kind
- No sales of tobacco items of any kind
- No vulgar or derogatory clothes, hats, stickers, bumper stickers, etc.
- No political material
- **All vendors are required to bring a standard 10x10 canopy with weights, tables and chairs.**
- **Electricity will not be provided. You may provide your own generator.**

Booth assignments are made in the order received. It is recommended you reserve your space early.

Make checks payable to: Pt. Richmond Music memo: Pt. Richmond Fall Fest

Mail forms and payment to 101 Park Place, Pt. Richmond CA 94801, Attn: Pt. Richmond FALL FESTIVAL  
This a rain or shine event! All payments are non-refundable. Questions? TEXT ONLY to Josephine 510.205.4994

Booth Fees – NON FOOD VENDORS

\$35 Artists, Business, Non-Profits

Please reserve \_\_\_\_ Space(s) at \$35.00 each (non-refundable)

I have enclosed full payment of \$\_\_\_\_\_.\_\_\_\_\_

Credit Card Payments: (\$3.00 credit card fee will be added)

\_\_ VISA # \_\_\_\_\_

\_\_ Mastercard # \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Sec Code \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

Company or Organization (PRINT CLEARLY)

Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Brief description of what will be sold or promoted:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I have read this agreement for service. I understand and agree to comply with it. I agree to take full responsibility for my use of my space and will hold the Pt. Richmond Business Association and Point Richmond Music, and Point Richmond Neighborhood Council Richmond harmless from any damage claim for damage or personal injury or death, damage to or loss of property incurred in the use of the facility space. I will indemnify, save harmless and defend the Point Richmond Business Association & Point Richmond Music, and Point Richmond Neighborhood Council Richmond from any and all claims, demands, lawsuits, causes of action, damages, costs, expenses, actual attorney fees, losses or liabilities, in law or equity, of every kind and nature whatsoever arising out of or relating to our use of the facilities/space

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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